

**Minutes of the Meeting of the Board of Education
Willow Springs Consolidated School District No. 108
Wednesday, April 26, 2023
Willow Springs School Library**

Call to Order

Meeting called to order at 6:30 p.m.

Roll Call

Members present: Weeg, Hawkins, Anderson, Mierop and Darrah

Pledge of Allegiance

The Pledge of Allegiance was led by President, Mary Ellen Weeg.

Acceptance of the Superintendent's Agenda

Minutes

A copy of the March 21, 2023 regular meeting minutes and Closed Session Board Meeting for March 21, 2023 were included in the packets.

The superintendent recommends the approval of the minutes from the Regular Board Meeting for March 21, 2023.

Motion 23-060 by Weeg, seconded by Hawkins as recommended by the superintendent for the approval of the minutes from the Regular Board Meeting on March 21, 2023.

Roll Call Vote: Yeas: Weeg, Hawkins, Anderson, Mierop and Darrah

Abstain: Hawkins

The superintendent recommends the approval of the minutes from the Closed Session Board Meeting for March 21, 2023.

Motion 23-061 by Anderson, seconded by Darrah as recommended by the superintendent for the approval of the minutes from the Closed Session Board Meeting on March 21, 2023.

Roll Call Vote: Yeas: Weeg, Hawkins, Anderson, Mierop and Darrah

Old Business

No old business.

Item 7 New Business: Certification of Election Results

The Current Board, as required, certified the election results.

The superintendent and Willow Springs District 108 Board of Education acknowledges receipt of the certified election results provided by the Cook County Clerk's Office for the April 4, 2023 election.

Motion 23-062 by Anderson, seconded by Mierop That the Willow Springs School District 108 Board of Education acknowledges the receipt of the certified election results provided by the Cook County Clerk's office for the April 4, 2023 election. Lucy Mierop (secretary pro-tem), declared Joe Bonomo, Adriana Hawkins, Dave Patterson, and Jeff Wojciak, elected as four (4) year term members, of the Board of Education for Willow Springs School District 108.

Roll Call Vote: Yeas: Weeg, Hawkins, Anderson, Mierop and Darrah

Abstain:

Item 9 Adjourn Sine Die

With the business of the current board complete, the following motion was made to end the terms of those whose term expires at this time.

The superintendent recommends that with no further business to come before this Board, the Board adjourn *sine die*.

Motion 23-063 by Weeg, seconded by Anderson as recommended by the superintendent that with no further business to come before this Board, the Board adjourns *sine die*.

Roll Call Vote: Yeas: Weeg, Hawkins, Anderson, Mierop and Darrah

Abstain:

At this point, Mar Ellen Weeg, Micki Bohac and Ryan Darrah have completed their service to the school community.

Item 8 Oath of Office

The new Board members listed above were sworn in.

Item 10 Selection of President Pro-Tem

Motion 23-064 by Anderson, seconded by Patterson Lucy Mierop was appointed President Pro-Tem.

Roll Call Vote: Yeas: Anderson, Mierop, Bonomo, Hawkins, Patterson, and Wojciak

Abstain:

Meeting of the Newly Elected Board called to Order

President Pro-tem Mierop, called the meeting with the new Board to order at 6:44 p.m.

Roll Call

Members present: **Anderson, Mierop, Bonomo, Hawkins, Patterson, and Wojciak**

Item 14 Nominations and Elections

Board policy regarding the qualifications and duties of the Board Officers were included in the packets. Nominations for President, Vice President and Secretary were made.

President

President

Pro-Tem president called for nominations for president.

Patterson nominated Bonomo.

With no other nominations, Bonomo will serve as president.

Vice President

Pro-Tem president called for nominations for Vice President.

Wojciak nominated Patterson and Hawkins nominated Mierop.

Patterson won the vote to serve as Vice President.

Secretary

Pro-Tem president called for nominations for Secretary.

Bonomo nominated Mierop.

With no other nominations, Mierop will serve as Board Secretary.

Item 12 Approval of the Policies of the Board of Education

This is a procedural item that gives the Board a starting point regarding district policies. It does not preclude the right of the Board to add and/or revise its current policies. Basically, the Board is authorizing the current set of policies in their current form as the policies the Board and District will be following.

The superintendent included these items as they provide a nice summary of the actions that this Board of Education has always practiced. The reorganization of the Board of Education is an excellent opportunity to bring these important policies up for a quick review.

The superintendent recommends the approval of the Policies of the Willow Springs School District 108 Board of Education.

Motion 23-065 by Hawkins, seconded by Mierop as recommended by the Superintendent that we approve the Policies of the Willow Springs School District 108 Board of Education.

Roll Call Vote: Yeas: Anderson, Mierop, Bonomo, Hawkins, Patterson, and Wojciak

Item 13 Establish the Regular meeting time

The superintendent included a proposed calendar for the 2023-2024 meeting dates. The regular monthly meetings have typically taken place on the third Tuesday of each month, with each meeting beginning at 6:30PM. The meetings typically take place in the Willow Springs School library. There are exceptions to these details, some were listed on the proposed schedule that he provided.

The Board decided to table the meeting dates and times to the May meeting.

Public Comment

There weren't any public comments.

Board/Superintendent Announcements

The superintendent recognized the outgoing Board members.

Financial Report

Auditor's report for March 2023 was included in the packet.

Board discussed reports. Patterson asked when the new budget comes out. The superintendent informed the Board that the New Budget is done in August.

Patterson also asked how the legal council is paid. Superintendent stated they are paid hourly. Patterson asked how much per hour? Anderson stated that they may have different pricing depending on what type of item they are working on for the school. Superintendent is to get the information and bring it back to the Board.

Consent Agenda

The superintendent recommends the approval of the consent agenda.

Motion 23-066 by Anderson, seconded by Hawkins as recommended by the superintendent for the approval of the consent agenda.

Consent #1

The superintendent recommends the approval of the payroll and the approval of the bills in the amount of \$304,217.75 (7a), the reimbursement of the Imprest Fund in the amount of \$334.00 (7b) and approval of the Activity Fund balance of \$27,970.59(7c) for the month of April 2023.

Consent #2

The superintendent recommends the approval of the financial report of the auditor for the month of March 2023. Fund balances: Educational: \$4,324,629; Operations & Maintenance: \$174,636; Debt Service: \$510,092; Transportation: \$250,230; IMRF: \$114,599; Capital Projects: 151,036; Working Cash: \$549,910; Tort: \$44,103; and Fire Prevention & Life Safety \$5.

Roll Call Vote: Yeas: Anderson, Mierop, Bonomo, Hawkins, Patterson, and Wojciak

Action Items

Approval of 2023-2024 Staffing Plan

The superintendent provided information regarding the proposed staffing plan for the 2023-2024 school year. The total proposed FTE for 23-24 compared to 22-23 was in the packet. The superintendent stated that it is difficult to include the associated increase in salary due to the fact that there is currently no contract agreement in place for the 2023-2024 school year. Contract negotiations are still in progress. This plan only includes certified staff.

He recently was informed of the increase to the health insurance coverage for next school year with both HMO and PPO plans increasing by approximately 8.5%.

The superintendent recommends the approval of the 2023-2024 staffing plan as presented.

Motion 23-067 by Mierop, seconded by Anderson as recommended by the superintendent for the approval of the 2023-2024 staffing plan as presented.

Roll Call Vote: Yeas: Anderson, Mierop, Bonomo, Hawkins, Patterson, and Wojciak

Approval of Lawn Fertilization Contract

This item was brought to the Board in February. The superintendent was asked to bring a cost for similar treatment but with organic products. The Board reviewed these options last month and the associated costs. He included a copy of the contract for the lawn treatment of Willow Springs School for 2023-2024, The details of this agreement are included with the contract.

The Board would like to find out what chemicals they use so they tabled this item until the May 2023 meeting.

Presentations/Committee Reports

Enrollment Report

Every few months the superintendent includes this report in the packet. It is a simple document that shows the enrollment by grade level at Willow Springs School and how this has changed over time.

Information Items

Regular May Board Meeting / 8th Grade Graduation

The regular Board meeting for May is scheduled for Wednesday, May 24th. This meeting was rescheduled a few months ago because our May meeting has historically been scheduled on the same day as the 8th grade graduation. This year's graduation ceremony had to be rescheduled because of a conflict with ARGO's graduation.

In addition to this meeting taking place on a Wednesday (as opposed to a Tuesday), it will also start earlier than normal. This is typically a short meeting with limited agenda items because the Board members attend the graduation ceremony in the gym and distribute diplomas to the 8th grade graduates.

He asked the Board to let him know in advance if they will be at the meeting and/or the graduation ceremony. As of tonight all Board members plan to be at the meeting at 5:30pm and then go to the graduation ceremony.

Village Liaison

This is an item that was requested to be included in a packet previously. The Board discussed this item last month, but the superintendent left it on the agenda since there is a new Board as of tonight's meeting. He believes this idea is valuable and is open to suggestions from the Board regarding this concept and area to be considered related to this position.

Patterson stated he would like to see a mutual relationship with the village and school. He would also like the school to do a village Christmas Tree this year. They can also post Honor Roll lists and 8th grade graduates.

The school students and staff were going to do the Village Cleanup Day but the Village had to cancel this event do to a Village employee issue.

Bonomo volunteered to fill this position. No opposing.

AERO Update

This item will be included almost every month in the packet. AERO is the special education cooperative that Willow Springs School is a member of. The superintendent sits as a member of the AERO Executive Board. In addition, the Board needs a Willow Springs School Board member to sit on the AERO Governing Board. An exiting member previously assumed this role for the Willow Springs District.

Wojciak volunteered to fill this position. No opposing.

Patterson requested a copy of all of the Administrators contracts. The superintendent will send them to him within a week.

Communications/Correspondence

None

Upcoming Events

- a. Sunday, May 14 – Mothers' Day
- b. Wednesday, May 24 – Board of Education Meeting at 5:30pm
- c. Wednesday, May 24 – 8th Grade Graduation
- d. Monday, May 29 – Memorial Day

Items for Next Agenda

Summer School Update
Negotiations
Non-Certified Contracts

Closed Session

Request to conduct a Closed Session pursuant to Chapter 102, Paragraph 2 of the Statutes of the State of Illinois and as per board policy for the purpose(s) of discussing contract negotiations, and/or other matters governed by the above-stated Statutes therein at 7:11 P.M..

Motion 23-068 by Mierop, seconded by Anderson to go into Closed Session at 7:11 p.m. with the purpose of discussing contract negotiations.

Roll Call Vote: Yeas: Anderson, Mierop, Bonomo, Hawkins, Patterson, and Wojciak

Motion 23-069 by Wojciak, seconded by Mierop Board returned to open session at 7:18 p.m.

Roll Call Vote: Yeas: Anderson, Mierop, Bonomo, Hawkins, Patterson, and Wojciak

Item 14 Final Actions

None

Item 16 Adjournment

Motion 23-070: Adjournment at 7:44 p.m.

Motion made by Wojciak, Seconded by Hawkins

Hearing no objections so moved.



President



Secretary